

3.18 Surgical Technology Program

3.18.1 System Guidelines for Admission, Readmission, and Transfer

Enrollment in the Surgical Technology program may be restricted due to limited laboratory/clinical facilities or faculty and financial resources.

Technical Standards

Surgical Technology involves the provision of direct care for individuals and is characterized by the application of verified knowledge in the skillful performance of surgical technology technical functions. Therefore, all applicants should possess:

1. sufficient visual acuity, such as is needed in the surgical environment and for the observation necessary for patient assessment and care;
2. sufficient auditory perception to receive verbal communication from patients and members of the health team and to assess health needs of people through the use of monitoring devices (e.g., cardiac monitors, biomedical equipment, fire alarms, etc.);
3. sufficient gross and fine motor coordination to respond promptly and to implement the skills, including the manipulation of equipment, positioning and lifting patients required in meeting health needs related to surgical technology;
4. sufficient verbal and non-verbal communication skills (speech, reading, and writing), such as are needed in classroom and clinical settings to interact with patients and professional personnel; and
5. sufficient intellectual and emotional functions to plan and implement care for individuals.

Admission to the Program

Selection of students for the program will be made by the president of the college or the president's designee after considering the recommendation of the Admissions Committee. Membership on the Admissions Committee may be:

Surgical Technology Program Coordinator

General Education (teaching prerequisites courses for Surgical Technology) and/or Surgical Technology Faculty Member

Appropriate Department-Division Chair and/or Dean of Academic Affairs

Admissions Officer and/or Counselor

To be considered, each applicant must submit the following credentials by June 1 for admission to the fall semester or by September 1 for admission to the spring semester. (These dates may be extended by a college due to unusual circumstances.)

1. Application for admission to the college.
2. Official high school transcript indicating that the applicant has completed an approved 4-year high school curriculum or the GED Certificate.
3. Official transcripts of all postsecondary education or training.

4. ACT or COMPASS score reports minimum scores for admission to the program as specified in the KCTCS Assessment and Placement Policy:
 - a. Degree: ACT composite score of 18, or COMPASS – Reading- 81, English- 70, Algebra- 35.
 - b. Diploma: ACT composite score of 16, or COMPASS – Reading- 76, English- 57, Algebra- 35 (or Pre-algebra- 34).
5. An interview or pre-admission conference may be required prior to admission to the surgical technology program.
6. Documentation of the completion of Surgical Technology program prerequisites with a grade of “C” or greater.

Preference may be given to:

1. applicants with an ACT composite score of 19 or above, or COMPASS scores in Math (Algebra)- 41 or above, in Reading- 81 or above, and in Writing- 75 or above.
2. applicants who have a cumulative GPA of 2.5 or better (on a 4 point scale) in 10 hours of college credit applicable to the surgical technology program.

Readmission

To be considered for readmission, each applicant must submit the following credentials by June 1 for the fall semester or by September 1 for the spring semester. (These dates may be extended by a college due to unusual circumstances.)

1. A student who withdraws from or earns less than a grade of “C” in any course with the Surgical Technology program prefix will be dropped from the Surgical Technology program.
2. Readmission to the Surgical Technology program will be dependent upon available resources.
3. The process for readmission to the program is as follows:
 - a. students who wish to apply for readmission to the program must do so by the same dates as for admission – by September 1 for the spring semester and by June 1 for the fall semester.
 - b. update information in the admissions office three (3) months prior to expected date of enrollment; and
 - c. submit a written request to the Surgical Technology Program Coordinator including information to justify readmission.
4. If more than three years have elapsed since initial enrollment in a Surgical Technology program, the entire sequence of surgical technology courses must be repeated unless the student has demonstrated current competency by passing examinations equivalent to comprehensive course final examinations. If more than one semester has elapsed since a student has been in a clinical rotation, he/she must demonstrate proficiency prior to readmission.

5. A student may be readmitted to the Surgical Technology program two (2) times. A student must have a minimum grade point average of 2.00.
6. Application is not a guarantee of readmission to the program.

Transfer

To transfer, each applicant must submit the following credentials by June 1 for the fall semester or by September 1 for the spring semester. (These dates may be extended by a college due to unusual circumstances.)

1. Applicants who wish to transfer from one Surgical Technology program to another must:
 - a. meet all admission requirements of the receiving institution,
 - b. apply for admission to the program by the dates indicated above,
 - c. notify the Coordinator of the Surgical Technology Program in writing, stating anticipated entry date and reason for transfer,
 - d. have a faculty member from the program previously attended submit a letter of recommendation to the receiving institution; and
 - e. submit an official transcript for evaluation by the Admissions Committee.
2. If more than three years have elapsed since initial enrollment in a Surgical Technology program, the entire sequence of surgical technology courses must be repeated. If more than one semester has elapsed since a student has been in a clinical rotation, he/she must demonstrate proficiency prior to readmission;
3. Acceptance of any transfer student will be dependent upon available resources.

3.18.2 College Guidelines (none)