



Owensboro Community & Technical College

## Associate in Applied Science Business Administration Management Option

Academic Guide & Checksheet

Check each box when you complete each course in each category. You can schedule classes from each of the three categories, taking traditional and online courses, at a time to fit your schedule! Getting your degree is as simple as 1,2 3!

### 1<sup>st</sup> Category - General Education Courses (Only 24 credit hours)

- 101 ENG (Writing 1)
- 102 ENG (Writing 2)
- 181 COM (Public Speaking)
- 201 ECO (Micro Economics)
- 104 HIS (History)
- 150 MAT (College Algebra)
- Science Course
- 100 CIS (Introduction to Computers)

### 2<sup>nd</sup> Category - Business Administration Core Courses (Only 22 credit hours)

- 160 BA (Introduction to Business)
- 250 BA (Business Employability Seminar)
- 267 BA (Introduction to Business Law)
- 282 BA (Principles of Marketing)
- 283 BA (Principles of Management)
- 201 ACC (Financial Accounting)
- 202 ACC (Managerial Uses of Accounting Information)
- 130 CIS (PC Applications and Development)

### 3<sup>rd</sup> Category - Management Option Courses (only 18 credit hours)

- 284 BE (Applied Management Skills)
- Second Math (STA 220 Preferred) or (212 BA Introduction to Financial Management)
- 202 ECO
- 120 PHL (Business Ethics)
- 110 PY (Psychology)
- Business Elective Course

This degree requires only 22 Courses!! These select courses will also prepare you to transfer to a four year university to obtain your bachelors degree. Take 1 to 6 courses per semester and GET THE DEGREE!!

