

## BUSINESS SYSTEMS: MANAGEMENT

What is

### Business Systems: Management?

If you are highly organized and enjoy working with people, you might enjoy working in customer service, sales or human resources. OCTC's Business Administration Management program can help you prepare for those careers and others. Some of our students are preparing for their first jobs



while others are making plans for second careers. Either way, OCTC offers associate degrees as well as diplomas and certificates. You may tailor your studies to your interests. Get ready to climb that corporate ladder with a degree from OCTC.

### Job Outlook

In Kentucky, human resource assistants earn an average of 37,642 while customer service representatives earn an average of 29,384.\* Salaries vary by area of specialization. See where our graduates Go2Work at [www.owensboro.kctcs.edu/gradsGo2Work](http://www.owensboro.kctcs.edu/gradsGo2Work).



\*Source: Kentucky Labor Market Information



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## Recommended Course Sequence

### General Education Courses **24 credit hours**

101 ENG	Writing 1
102 ENG	Writing 2
181 COM	Public Speaking
201 ECO	Micro Economics
104 HIS	History
150 MAT	College Algebra
	Science Course
100 CIS	Introduction to Computers

### Business Administration Core Courses **22 credit hours**

160 BA	Introduction to Business
250 BA	Business Employability Seminar
267 BA	Introduction to Business Law
282 BA	Principles of Marketing
283 BA	Principles of Management
201 ACC	Financial Accounting
202 ACC	Managerial Uses of Accounting Info.
130 CIS	PC Applications and Development

### Management Option Courses **18 credit hours**

284 BE	Applied Management Skills
STA 220	Math Preferred or
212 BA	Introduction to Financial Management
202 ECO	
SPA 101	Elementary Spanish I or
PHI 150	Business Ethics
110 PY	Psychology
	Business Elective Course

For more information on the Business Systems: Management program, contact Michael Boyd at 270-686-4584 or [michael.boyd@kctcs.edu](mailto:michael.boyd@kctcs.edu).

[www.owensboro.kctcs.edu](http://www.owensboro.kctcs.edu)

