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Owensboro, KY 42303
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Downtown Campus
1501 Frederica Street
Owensboro, KY 42301

Southeastern Campus
1901 Southeastern Pkwy
Owensboro, KY 42303

Radiography Program Application Packet



KCTCS is an equal opportunity employer and education institution.

KENTUCKY COMMUNITY & TECHNICAL COLLEGE SYSTEM

Dear Student:

Thank you for your interest in the Radiography Program at Owensboro Community & Technical College. With the explosion of technology within the healthcare field, Radiography promises to be an exciting and rewarding field for both men and women in a wide variety of age groups. We welcome your interest in the program. The following pages will answer questions you may have about the program and provide the forms you will use once you are ready to apply.

If after reviewing this material you need further assistance, please do not hesitate to call or stop by my office (205) located on the Southeast Campus. When you decide to become a candidate for admission, you must complete all application procedures and submit required documents to the proper office by the deadline

Thank you again for your interest. I look forward to hearing from you.

Sincerely,

Dr. Joy Menser, Ed.D R.T., (R) (T)
Radiography Program Coordinator
Office Phone: (270) 686-4633
E-Mail: Joy.Menser@kctcs.edu



Application for Admission—OCTC Radiography Program

Application window is April 1st through May 1st. The deadline for us to receive your application, transcripts and all other documentation is 4:00 pm on **May 1st every year**. No late applications will be accepted.

Personal

Name (Last, First) _____ Date _____

Former last name/Maiden name _____ College Student ID# _____

Home Address _____

City _____ State _____ Zip _____ Home Phone _____

KCTCS Email address or other contact Email Address: _____

Colleges Attended

(All transcripts must be on file in the Student Records Office, it is your responsibility to make sure all official transcripts are on file) **NOTE:** Also include a copy of the transcript with your application.

1. **Name & Location** _____

Dates Attended _____ Credits/Degree earned _____

2. **Name & Location** _____

Dates Attended _____ Credits/Degree earned _____

3. **Name & Location** _____

Dates Attended _____ Credits/Degree earned _____

ACT COMPOSITE SCORE _____ (A copy of your ACT score must be on file with Student records office and included with your application)

TEAS Assessment SCORE _____ (Must be completed within the last year)



Other Education or Training in a Medically Related Program

If you have completed a medically-related program (such as EMT, LPN, or CNA), please fill out this section and provide official documentation verifying your completion, and OR a copy of your license.

Name & Location _____

Description _____

Dates Attended _____ Type of Degree/ Certificate _____

Are you currently enrolled at Owensboro Community & Technical College? ___ yes ___ no

Have you ever been enrolled or applied for admission to this or any other Radiography Program?

___ yes ___ no If yes, School name _____ Date _____

If yes, an official letter from the Program Director of your standing in the program is required.
If you were enrolled, why was your education interrupted?

Verification of Employment in a Medically-Related Field

If you have current or previous work experience in a medically-related field, please complete this section. Please be advised that we may contact the institution/supervisor for verification.

Institution _____ Location _____

Dates Employed: From _____ to _____

Supervisor's Name _____ Phone _____ Email _____

Job Title/Duties _____



Verification of Volunteer Experience in a Medical Institution

If you have current or previous experience as a volunteer in a medical institution, please complete this section. Please be advised that we may contact the institution/ supervisor for verification.

Institution _____ Location _____

Dates Employed: From _____ to _____

Supervisor's Name _____ Phone _____ Email _____

Department/Duties _____

Application Statement

The information provided in this application is accurate to the best of my knowledge and is subject to verification by Owensboro Community and Technical College. I understand that any fraudulent statements will be ground to exclude my application from consideration. I understand that acceptance into the program is dependents upon my having the necessary prerequisites and other criteria. I also understand that if the total number of candidates applying for the program is larger than can be admitted, consideration will be given to those candidates who are best qualified. This determination will be made by the Radiography Admission committee.

Signature _____ Date _____

Return your application and all documentation to:

Dr. Joy Menser

Radiography Program Director

Office Phone: 270-686-4633

Joy.menser@kctcs.edu

Owensboro Community and Technical College

1901 Southeastern Parkway

Owensboro, KY 42303



RADIOGRAPHY CURRICULUM

GENERAL EDUCATION COURSES:

- * BIO 137 Human Anatomy and Physiology I (4)
- BIO 139 Human Anatomy and Physiology II (4)
- * MT 150 College Algebra (3)
- ENG 101 Writing I (3)

- Social Interactions (3)
- * Computer Literacy Course (1-4)
- Humanities (3)

Total 21-24

** Must be completed prior to application.*

It is highly recommended that all General Education courses be completed prior to application for admission to the program

RADIOGRAPHY COURSES: (After Selection into program)

FIRST YEAR:

Fall Semester

DMI 102,106,108 and 114 (12)
DMI 110, Practicum I (1)

Spring Semester

DMI 115 and 118 (6)
DMI 120, Practicum II (2)

SECOND YEAR:

Summer Session

DMI 130, Practicum III (2)

Fall Semester

DMI 128, 214 and 222 (9)
DMI 220, Practicum IV (4)

Spring Semester

DMI 224, 226 and 228 (8)
DMI 230, Practicum V (4)

Total 48



RADIOGRAPHY APPLICATION PROCEDURE CHECKLIST

<input type="checkbox"/>	<p>If you are not currently enrolled at a KCTCS college, complete an OCTC College Admission Application. Forms are available online. You must complete ALL items on the application.</p>
<input type="checkbox"/>	<p>If you have attended a non-KCTCS college, have an official college transcript sent. All college transcripts must be sent directly from the College or University to:</p> <p>Student Records Office/Admissions Owensboro Community & Technical College 4800 New Hartford Road Owensboro KY 42303</p> <p>If you already have official transcripts on file, you do not need to obtain duplicates.</p> <p>Include a copy in your program application packet.</p>
<input type="checkbox"/>	<p>Ensure that official results of your ACT are on file in the office of the Registrar prior to submitting your application.</p> <p>These are not usually on your transcript from another college. You must make sure that student records have an official ACT scores. Failure to do so will disqualify your application.</p> <p>Include a copy in your program application packet.</p>
<input type="checkbox"/>	<p>Completed the TEAS assessment within the year. If competed at OCTC Workforce Solutions, you do not need to submit anything other than the score; however if you completed it somewhere else you must send a copy or have it entered into PeopleSoft.</p>



What is the ATI TEAS Assessment?

The ATI TEAS (Test of Essential Academic Skills) Assessment is a 170 question, time limited, multiple choice, proctored assessment designed to test basic knowledge in reading, mathematics, science and English and language usage.

How can I prepare for the assessment?

ATI TEAS Study Guides may be checked out from the OCTC Library on the main campus on a one (1) week loan. There are also ATI TEAS Study Guides in the library at the Downtown Campus.

May I use a calculator?

Calculators are allowed. Calculators are embedded in the online version and will be provided by testing center.

How do I register to take the ATI TEAS Assessment? Simply call Workforce Solutions at 270.686.4444.

Where and when is it available?

The ATI TEAS Assessment will be administered at the **OCTC Downtown Campus** located at 1501 Frederica Street on the following dates. *Room numbers are subject to change.

- Thursday, January 18, 2018 at 8:30 a.m. - Room 2
- Wednesday, January 31, 2018 at noon - Room 2
- Thursday, February 8, 2018 at 8:30 a.m.- Room 2
- Wednesday, February 14, 2018 at noon - Room 2
- Friday, February 23, 2018 at 10:00 a.m. - Room 2
- Tuesday, February 27, 2018 at 1:00 p.m. - Room 2

How much will it cost?

ATI TEAS Assessment fee: \$70

What should I bring?

Please bring a photo ID and student ID number to the testing site.

ATI Academic Preparedness Category Proficient (58.7% or higher) on the TEAS Assessment

How do I get my scores to the OCTC Radiography Department?

If you take the TEAS at OCTC, you will not need to do anything. We will pull those scores from atitesting.com and enter them in PeopleSoft (the KCTS student records system).

How can I send a copy of my TEAS score/TEAS transcript to the OCTC Radiography Department?

If you tested at another KCTCS institution you may be able to have someone at that campus enter your scores into PeopleSoft. If not, you must go to ATI's online store at atitesting.com and select TEAS Products/TEAS Discover Transcripts. There is a \$27 charge. Transcripts are sent immediately by email. A paper copy from the student is not accepted.

Can I retake the ATI TEAS assessment?

The ATI TEAS assessment may be taken a maximum of 3 times per year with a 4 week wait period between attempts.

For more information on the ATI TEAS Assessment as well as information on purchasing a study guide and online practice tests, please visit www.atitesting.com, or contact joy.menser@kctcs.edu

